Sr. No.	Position	PPS / Salary	Qualification /Experience	Age	Job Description
STC Cell					
Green Finance Unit (GFU)					
1	Green Finance Specialist	PPS-10	Master's in Economics (including Environmental Economics), Finance (Financial Planning & Management, Public Finance, Business Development, Climate Finance), Public Policy, Development Studies or International Development from a national or foreign university is desired. Higher degree/PhD in the above-mentioned disciplines from a foreign university will be given preference. At least 10 years of post-qualification experience is required working with Government/intergovernmental setups, UN system or international organizations at technical levels. Demonstrated experience of designing and managing financial mechanisms, institutional processes and conducting technical analysis is essential.	52 Years (max)	Develop and implement strategic measures for improved access to climate finance in Pakistan in line with the international mechanisms and local donor landscape. Arrange and provide technical inputs to Project Director for enhanced engagement with international climate finance institutions, including bilateral and multilateral donors and private sector. Keep up-to-date with global climate finance scenarios, including UNFCCC lead processes. Establish, maintain, and enhance linkages with climate change donors through effective long-term strategy, including mobilization of support for long-term sustainability of GFU. Develop and maintain coordination with stakeholders and provide necessary procedural facilitation and advice for accessing climate finance; this should include coordination with GEF, GCF, Adaptation Fund and others, as required. Develop a sustainable and long-term financial framework for climate action in Pakistan, Strengthen institutional coordination for climate finance, enhance engagement with project

					developers, and financers, including public sector. Develop and update knowledge products for climate change in particularly related to the global climate finance architecture. Facilitating accreditation of entities in Pakistan with international climate finance institutions. Facilitate GFU's technical staff and partners/stakeholders in development of project portfolio as per the standard requirements of international financial institutions. Any other responsibility assigned by the Project Director.
2	Carbon Markets Specialist	PPS-10	Master's or higher degree in Environmental Sciences/Engineering, Climate Change. At least 8 years of post-qualification experience of working with Government or semi-government/ intergovernmental setups or research institutions at technical levels in relation to policy process or research & analysis is a must, Prior experience of working with market-based mechanisms or financial instruments in relation to environment or climate change, like carbon markets, NAMAs/ CDM would be essential. Experience of stakeholder engagement & consultations, including government, NGOs/ civil society and engagement with corporate sector would be	52 Year (max)	Support in development of a National Strategy for establishment of carbon markets and domestic emission trading scheme/s in Pakistan (including for both compliance and voluntary markets), in line with requirements of international mechanisms and best practices, transparency requirements and social and environmental safeguards. Provide strategic input for establishment of a robust legal and regulatory institutional framework for carbon markets in Pakistan, including; strengthening and facilitation to operationalize working of the National Committee on the Establishment of Carbon Markets. Streamlining institutional processes in line with international market development, through effective involvement of stakeholders at national and provincial levels, private sector

			an added advantage. Hands- on experience of working with computer (MS Office) and statistical software for data analysis is essential. Experience on development of national inventories/ database would be an added advantage.		and academia/ research institutions for knowledge management related to carbon markets by Pakistan. Support in development of national mechanisms for carbon accounting, addressing barriers, identification of national initiatives and streamline procedure for addressing access to carbon markets, Ensure to maximize 'co- benefits' from emission trading schemes in line with Sustainable Development Goals and national environmental, social and other sectoral polices of Pakistan, Enhance engagement with international trade and regulatory bodies and private sectors to facilitate entry into carbon markets.
MoCC&EC Projects Support Unit (MPSU)					
3	Project Management Specialist	PPS-10	Master's in Project Management, Economics, Public Administration, Public Policy, Development Studies or International Development from a national or foreign university is desired. At least 8 years of post-qualification experience in project management and reporting working with Government or semi-government/intergovernmental setups, UN system or international organizations at technical levels. Must have knowledge and understanding of project life	52 Years (max)	Lead the design, formulation, and implementation of new project in the field of climate change and environmental funded by the government or international partners. Prepare project proposals, concept notes, and feasibility studies in collaboration with internal and external stakeholders while ensuring their alignment with national climate policies, international agreements, and donor requirements. Ensures effective implementation, and reporting of projects in line with national policies and international commitments (e.g.,

			cycle in the government sector. Demonstrated experience of designing and managing PSDP & UN/international development projects is essential. Hands-on experience of working with computer (MS Office) is essential.		NDCs, SDGs, Paris Agreement). Liaise with the technical wings of Ministry of Climate Change and Environmental Coordination to develop a repository of bankable/ investment projects. Evaluate risks (economic, social, political) of projects and suggest mitigation measures in timely manner. Analyze safeguards measures (environmental, social, gender) adopted by MoCC&EC projects and suggest corrective actions, as needed. Oversee timely and successful projects operational and financial closure. Any other task assigned by management.
Environment & Climate Change Unit (ECCU)					
4	Project Development Specialist (UNFCCC)	PPS-10	Master's in climate change, environmental engineering from a national or foreign university is desired. Higher degree/PhD in the above-mentioned disciplines from a foreign university will be given preference. At least 10 years of post-qualification experience is required working with Government/intergovernmental setups, UN system or international organizations at technical levels. Demonstrated experience of designing, managing and implementing projects in	52 Years (max)	Develop necessary documentation regarding implementation of Multilateral Environmental Agreements (MEAs) in Pakistan. Document international commitments, enactment of international bindings and compliance requirements with the regulations of UN bodies like UNFCCC. Prepare paperwork regarding institutional strengthening, including representation, technical support and capacity building for projects portfolio development and strengthened monitoring, reporting and verification (MRV) systems in Pakistan for Multilateral

			sectors of climate change. Sound understanding of procedures and process related to project cycle management is a must. Experience of involvement or familiarity with climate change negotiations/ UNFCCC processes or MEAs documentation & implementation would be an added advantage. Experience of donor coordination or working with donors or UN systems is essential. Hands-on experience of working with computer (MS Office) is essential.		Environmental Agreements (MEAs), as required. Take technical role in meetings convened under UNFCCC and its subsidiary bodies, national, regional and multilateral agencies, meetings on climate funds, regional and sub-regional workshops, technical conferences and workshops, bilateral meetings with government and other stakeholders. Provide technical inputs to Ministry of Climate Change and Environmental Coordination (MoCC&EC) for enhanced engagement with UNFCCC. Establish a framework and a process for agreeing to specific actions under UNFCCC, development of effective compliance mechanism with the UNFCCC commitments and agreements. Respond to UNFCCC obligations including annual Conference of Parties (COP) and follow up of the decisions taken in COPs along with the subsidiary body for implementation (SBI) and the subsidiary body for scientific and technological advice (SBSTA). Support and undertake, as needed, the preparation of meetings material, operational guidelines, reports, other technical outputs, knowledge products, talking points and materials such as pre-COP briefs, post-COP documents, and briefs to support effective delivery. Provide support in policy development with reference to the

					commitments of COP and other international obligations under UNFCCC and Paris Agreement, Coordinate with relevant stakeholders, to standardize, monitor, evaluate and communicate the progress made under Nationally Determined Contributions (NDC) under Paris Agreement. Extend support to Ministry of Climate Change and Environmental Coordination (MoCC&EC) regarding compliance on any other matters related to United Nations Framework Convention on Climate Change (UNFCCC).
Green Communication and Data Repository Unit (GC&DRU)					
5	Communicatio n Specialist	PPS-10	MPhil or higher degree in Mass Communication, Media Studies, Public Relations, Journalism, Development Communication, Political Science, International Relations or Sociology Minimum 7 years of relevant experience in strategic communications, public sector campaigns, or climate policy outreach Excellent writing and editorial skills in English, with working knowledge of Urdu Proven experience in designing and executing integrated communication campaigns Strong command of content management, digital engagement tools, and	52 Years (max)	Lead the design and implementation of strategic communication frameworks aligned with national climate priorities Ensure consistency and clarity in messaging across all platforms, including digital, print, and traditional media Coordinate with internal departments, partner ministries, media outlets, and development organisations for communication alignment Supervise and guide content, digital, and creative teams on messaging, outreach, and campaign execution Design and execute campaigns to drive growth and engagement across digital platforms

			audience analytics		Develop and maintain comprehensive content calendars for all platforms and campaigns Draft high-quality communication products, including press releases, op-eds, speeches, newsletters, and climate awareness material Oversee communication impact reporting, analytics reviews, and refinement of outreach plans Contribute to climate-focused behaviour change communication strategies and public awareness initiatives Demonstrate expertise in social media engagement, SEO-aligned content, and policy-driven messaging
6	IT and Data Specialist	PPS-10	16 years of education in IT, Computer Science or Software Engineering At least 08 years of relevant post-qualification experience in IT operations, cybersecurity, database management, systems and digital solutions. Strong knowledge of Windows and/or Linux environments. Knowledge of programming (Python, Java, PHP) and web development. Knowledge of programming, databases, and software development. Familiarity with networking concepts (LAN/ WAN, firewalls, routers, switches). Experience with MS Office Suite, antivirus software, and	52 Years (max)	Initiate and lead the process for the development of a data repository for the Ministry of Climate Change and Environmental Coordination. Provide technical leadership to enhance the Ministry's efficiency in climate-related data management, policy implementation, and environmental monitoring. Responsible for managing and maintaining the IT infrastructure, systems, and digital solutions of the Ministry of Climate Change and Environmental Coordination. Oversee IT inventory, procurement, and licensing of software/hardware. Ensure high quality advisory and implementation support to achieve the objectives and outputs of the project in relevance to the E-Governance. Establish and maintain local server

			backup solutions.		setup including establishment of Network policies (Password, Drivers etc); Upgrade and maintain MoCC&EC website and upload project reports, maps, promotional material and etc.; Activate, upgrade and maintain e-office, official emails and task monitor of MoCC&EC, as required. Any other task assigned by management.
Biodiversity Beyond National Jurisdiction (BBNJ) Cell					
7	Marine Biodiversity Specialist	PPS-10	Master's or Ph.D. in Marine Biology, Ecology, Environmental Science, or a related field. Higher degree/PhD in the above-mentioned disciplines from a foreign university will be given preference. At least 10 years of post-qualification experience is required in Marine biodiversity, planning and management, especially in the development sector. Strong understanding of marine ecosystems, conservation strategies, and sustainable resource management practices. Proficiency in project management, including planning, budgeting, and evaluation. Excellent communication and facilitation skills, with the ability to convey complex information to diverse	52 Years (max)	Conduct field studies and marine biodiversity assessments. Analyze marine ecosystems, species distribution, and ecological interactions. Use GIS, remote sensing, and statistical tools for biodiversity modeling. Develop and implement marine conservation programs. Advise governments, NGOs, and organizations on biodiversity policies. Promote sustainable marine resource management. Work with interdisciplinary teams, including marine biologists, ecologists, and policy makers. Manage projects related to marine protected areas, habitat restoration, and species conservation. Secure funding through grant writing and proposals.

			audiences.		Any other responsibility assigned by the Management.
8	Marine Spatial Planning Specialist	PPS-10	Master's or Ph.D. in Marine Biology, Ecology, Environmental Science, or a related field. Higher degree/PhD in the above-mentioned disciplines from a foreign university will be given preference. At least 10 years of post-qualification experience is required in Marine biodiversity, marine spatial planning, integrated coastal zone management, or marine conservation. Strong understanding of marine ecosystems, conservation strategies, and sustainable resource management practices. Excellent communication and facilitation skills, with the ability to convey complex information to diverse audiences.	52 Years (max)	Provide technical advice on marine spatial planning, integrated coastal zone management, and marine protected areas. Conduct spatial and optimization analyses to inform the designation of marine managed areas, including marine protected areas and fisheries replenishment zones. Utilize geographic information systems (GIS) and other spatial tools to map and analyze marine ecosystems and human activities. Develop and maintain spatial databases to support decision-making processes. Support in the development and implementation of marine conservation programs. Promote sustainable marine special planning. Work with interdisciplinary teams, including marine biologists, ecologists, and policy makers. Any other task assigned by management.
Chemical and Hazardous Waste Cell					
9	Environmental Specialist - Chemicals	PPS-10	BS/MSc (16 years of education) or MS/M.Phil. or Ph.D. in Environmental Sciences or Chemistry or Chemical Engineering or Industrial Engineering from a reputed national (HEC Recognized) and international	52 Years (max)	Act on behalf of the Competent Authority/ National Focal Point for BRS, Minamata Convention, Vienna Convention, their protocols, and GFC as a Environmental Specialist-Chemical for the achievement of Objectives.

			institution. 10 years of post-qualification experience is required in any Government/Semi-Government/Autonomous/Private organization in a supervisory capacity in the management of local chemicals related projects, specifically with government agencies. Experience in working with international agencies/ NGOs would be essential. Previous experience working with the Ministry of Climate Change and Environmental Coordination would be added advantage, Significant experience in managing PSDP and/ or donor-funded projects and familiarity with project cycle management, Having sound knowledge of sound management of chemicals, governance, compliance, and implementation mechanism of the national regulations and international conventions on chemicals. Experience in leading teams of technical experts working for chemicals management, Experience in institutional linkages and capacity building and awareness raising is required, Familiarity with computer software (MS Office) and other statistical package is a must.		Monitor compliance of national practices with global conventions on chemicals and advise on enforcement mechanisms. To provide necessary administrative, technical, and procedural support to the directorate as per Government policies and procedures. Ensure day-to-day business of specialized directorate for the management of chemicals as per government rules. Monitor all staff activities according to existing policies. Lead the development and implementation of national policies and regulatory frameworks related to industrial, agricultural, and consumer chemicals and implement the National Integrated Chemical Management & Safety Framework. Manage, facilitate, and implement the approved procedures of the Government of Pakistan for the import of and management of chemicals particularly Persistent Organic Pollutants (POPs), and globally banned chemicals. Lead the team in the preparation of mandatory reports as per reporting requirements of the chemical related international Conventions, as required for their submission. Provide strategic and technical input to ensure sound chemicals management across their life cycles (production, import, storage, use, transport, disposal) and for the implementation of GHS (Globally Harmonized System of labeling and classification of

					chemicals). Develop action plans and strategies for chemical risk assessment and mitigation. Support the development of a national chemicals inventory and digital database. Develop project proposals, feasibility studies, and funding applications for chemical management initiatives from GCF, GEF, and other donor agencies. Monitor project implementation and ensure alignment with national policies and international obligations. Plan, design, and implement relevant awareness-raising and capacity-building activities envisaged under the Directorate to meet the objective. Develop and implement strategies for intersectoral collaboration and liaise and coordinate with relevant government departments, private sector entities, and international organizations on chemical safety issues. Support Pakistan's preparation for effective participation in several events under chemicals related Conventions, including COPs. Establishing and maintaining effective working relationships with other staff within the national specialized directorate to ensure that the national specialized directorate's objectives are met. Ensuring that budgets are well managed by monitoring expenditures and identifying areas where costs can be reduced, or

					budgets can be increased. Represent Pakistan in regional and international forums on chemicals and hazardous substances.
10	Environmental Specialist - Waste Management	PPS-10	BS/MSc (16 years of education) or MS/M.Phil. or Ph.D. in Environmental Sciences or Chemistry or Chemical Engineering or Industrial Engineering from a reputed national (HEC Recognized) and international institution. 10 years of post-qualification experience is required in any Government/Semi-Government/Autonomous/Private organization in a supervisory capacity in the management of local chemicals related projects, specifically with government agencies. Experience in working with international agencies/ NGOs would be essential. Previous experience working with the Ministry of Climate Change and Environmental Coordination would be added advantage, Significant experience in managing PSDP and/ or donor-funded projects and familiarity with project cycle management. Having sound knowledge of sound management of chemicals, governance, compliance, and implementation mechanism of the national regulations and	52 Years (max)	Act on behalf of the Competent Authority/ National Focal Point for BRS Conventions, Intergovernmental Negotiating Committee on Plastic, and other waste related international agreements and national matters as a Environmental Specialist-Waste Management for the achievement of Objectives. Ensure compliance with international environmental agreements on waste management Provide necessary administrative, technical, and procedural support to the directorate as per Government policies and procedures. Ensure day-to-day business of specialized directorate for the management of waste as per government rules. Monitor all staff activities according to existing policies. Lead the formulation and implementation of national waste management policies, action plans, and regulatory frameworks. Oversee the implementation of the National Hazardous Waste Management Policy, its Action Plan and develop related standards, guidelines, and protocols. Support Pakistan’s preparation for

			international conventions on chemicals. Experience in leading teams of technical experts working for chemicals management, Experience in institutional linkages and capacity building and awareness raising is required, Familiarity with computer software (MS Office) and other statistical package is a must.		effective participation in several events under wastes related Conventions, including COPs. Advise on the design of integrated waste management systems (collection, segregation, recycling, treatment, disposal). Facilitate development of inventories and tracking mechanisms for hazardous, medical, e-waste, plastic, and industrial waste streams. Lead, and assist the team in the preparation of mandatory reports as per reporting requirements of the waste related Conventions, as required for their submission. Develop project proposals, feasibility studies, and funding applications for waste management initiatives from international funding (e.g., GEF, GCF, UNEP) on waste-related initiatives. Promote public-private partnerships and innovative technologies for waste minimization and recycling. Monitor project implementation and ensure alignment with national policies and international obligations. Plan, design, and implement relevant awareness-raising and capacity-building activities envisaged under the Directorate to meet the objective on sustainable waste management practices. Liaise and coordinate with relevant government departments, private sector entities, and international organizations on waste

					management issues. Establishing and maintaining effective working relationships with other staff within the national specialized directorate to ensure that the national specialized directorate's objectives are met. Ensuring that budgets are well managed by monitoring expenditures and identifying areas where costs can be reduced, or budgets can be increased. Represent the Ministry in national and international technical forums and meetings.

Strengthening Technical Capacities of Ministry of Climate Change and Environmental Coordination (STC - MoCC&EC)					
Sr. No.	**Position**	**PPS / Salary**	**Qualification /Experience**	**Age**	**Job Description**
1	IT Expert (2 Posts)	PPS-09	16 years of education in IT, computer science or software engineering from an HEC recognized university. At least 7 years of post-qualification experience IT operations, cybersecurity, database management, systems and digital solutions. Strong knowledge of Windows and/or Linux environments. Knowledge of programming, databases, and software development. Familiarity with networking concepts (LAN/ WAN, firewalls, routers, switches). Experience with MS Office Suite, antivirus software, and backup solutions.	45 Years (max)	Assist in ensuring high quality advisory and implementation support to achieve the objectives and outputs of the project in relevance to the E-Governance. Establish and maintain local server setup including establishment of Network policies (Password, Drivers etc); Manage & oversee all hardware & software related issues of the LAN; Upgrade and maintain MoCC&EC website and upload project reports, maps, promotional material and etc.; Activate, upgrade and maintain e-office, official emails and task monitor of MoCC&EC, as required; Responsible for trouble-shoot in telephone exchange, email traffic, multimedia and other I.T related equipment. Maintaining the IT infrastructure, systems, and digital solutions of the Ministry of Climate Change and Environmental Coordination. Develop a system for IT inventory, procurement, and licensing of software/hardware. Any other task assigned by management.
2	Motion Design Lead / Senior Animator	PPS-09	Bachelor's or Master's degree in Animation, Multimedia Arts, Graphic Design, or any other	45 Years (max)	To develop visually engaging motion content that conveys climate challenges and policy

			field. Minimum 6 years of professional experience in motion design, animation, or visual storytelling. Strong proficiency in: - Adobe After Effects (expressions, effects, 2.5D animation) - Illustrator, Photoshop, Premiere Pro - Optional: Blender, Cinema 4D, or other 3D tools Demonstrated ability to translate complex or technical data into engaging motion content. Experience producing work in or for the public, development, or environmental sectors is preferred. Familiarity with Pakistan's climate issues and governance context is a strong asset. A professional portfolio demonstrating range and quality in animated work is mandatory.		responses in a compelling way. To lead the creative development, execution, and quality control of all animated outputs within the ministry. To act as the sole technical expert on motion design within the digital media team. Demonstrate a strong sense of visual storytelling, creative concept development, and aesthetic judgment. Develop mood boards, storyboards, and animation styles that match MoCC's tone and climate narratives. Ensure the design and animation reflect regional diversity, inclusivity, and are engaging to a wide audience, including youth and vulnerable communities. Maintain a consistent visual identity across all animations, aligning with MoCC's communication goals and cultural context. Conceptualize and produce motion graphics, animated explainers, and infographic videos aligned with MoCC's campaigns and climate communication priorities. Animate climate data (e.g., temperature shifts, rainfall patterns, biodiversity loss) into visual stories using charts, transitions, and maps. Translate policy material into animated sequences for public awareness. Ensure motion content is

					optimized for various platforms (Reels, TikTok, YouTube Shorts, TV spots, presentations). Maintain project files, versioning, asset libraries, and rendering outputs. Troubleshoot issues related to video rendering, compatibility, and design consistency. Work closely with the Head of Communications and policy teams to shape the visual storytelling strategy from a climate perspective. Provide creative input during content planning meetings and communication briefings. Recommend tools, plug-ins, or visual styles to enhance quality and impact. Manage multiple timelines and requests independently. Prioritize urgent campaigns (e.g., disaster alerts, national/international climate days). Produce rapid-response animations when required (e.g., infodemic corrections, social media myths). Produce inclusive visuals reflecting Pakistan's regional diversity. Ensure bilingual (Urdu-English) execution with appropriate fonts, typography, and script flow. Design with accessibility in mind (e.g., readable text, color contrast, visual hierarchy).

3	IT Officer	PPS-08	16 years of education in IT, computer science or software engineering from an HEC recognized university. At least 5 years of post-qualification experience in IT or Systems Support role. Strong knowledge of Windows and/or Linux environments. Knowledge of programming, databases, and software development. Familiarity with networking concepts (LAN/ WAN, firewalls, routers, switches). Experience with MS Office Suite, antivirus software, and backup solutions.	35 Years (max)	Responsible for ensuring high quality advisory and implementation support to achieve the objectives and outputs of the project in relevance to the E-Governance. Establish and maintain local server setup including establishment of Network policies (Password, Drivers etc); Manage & oversee all hardware & software related issues of the LAN; Support in upgrading and maintainance of MoCC&EC website and upload project reports, maps, promotional material and etc.; Ensure smooth working of e-office, official emails and task monitor of MoCC&EC, as required; Responsible for trouble-shoot in telephone exchange, email traffic, multimedia and other I.T related equipment.
4	Social Media Manager	PPS-08	Master's or Bachelor's (Hons) in Mass Communication, Digital Media, Media Studies, Multimedia Arts, Public Relations, Journalism, or MBA (Marketing/Communications) Minimum 5 years of proven experience of managing institutional or campaign-level social media platforms Demonstrated expertise in Meta Business Suite, Twitter/X tools, Buffer, Canva, and analytics platforms Strong writing and visual storytelling instincts with	35 Years (max)	Manage the Ministry's official social media accounts across X (Twitter), Facebook, Instagram, LinkedIn, and YouTube Monitor real-time trends, audience insights, and social sentiment to adjust messaging strategies Publish timely and relevant content in line with the Ministry's communication objectives Coordinate with internal teams and content creators to support campaign rollouts and live coverage Track and analyze platform performance through analytics

			fluency in English and Urdu Solid understanding of digital advocacy, community engagement, and climate communication trends		dashboards and prepare regular reports Recommend and implement engagement tactics to boost visibility and responsiveness Apply SEO practices, platform-specific optimisations, and social copy best practices in all content
5	Project Management and Reporting Officer	PPS-08	16 years of education in Project Management, Economics, Public Administration from an HEC recognized university. At least 6 years of post-qualification experience in supporting project management and reporting under donor funded projects. Working with PSDP & UN/international development agencies (successfully support implementation of one project of GoP and international agencies) is added advantage. He/she should have good speaking and writing skills in English & Urdu languages.	35 Years (max)	Ensure the effective and efficient functioning of the MPSU. Carry out review of work plan (program, M&E, risk etc.) of MoCC&EC Projects for ensuring quality and robustness. Provide regular input in monitoring of unit activities to assess overall implementation with respect to objectives, outputs and indicators of the unit, as outlined in PC-1. Ensure that the reporting requirements of all units are prepared and submitted to concerned quarters in a timely manner. Support in execution of trainings, workshops, events related to the project management, procurement (goods & services), HR, financial management, safeguards, team building, and other related topics. Extend support to MoCC Projects for execution of activities in a successful manner. Any other task assigned by management.
6	GIS/ Remote Sensing Manager	PPS-08	MS Degree in Remote Sensing and GIS (at-least 18 years of education) with at least 5 years of relevant	35 Years (max)	Supervise and manage the overall technical functioning of Pakistan's National Forest Monitoring System (NFMS), ensuring consistency,

			experience in remote sensing and GIS applications in forestry, forest monitoring, or forest MRV systems Proven expertise in forest change detection, land cover classification, and carbon stock assessment using satellite imagery. Proficiency in RS/GIS software including ArcGIS, QGIS, Google Earth Engine (GEE), ERDAS Imagine, ENVI, and cloud-based platforms like FAO SEPAL. Familiarity with IPCC guidelines, REDD+ MRV frameworks, and forest inventory techniques.		accuracy, and timely updates. Develop, implement, and maintain GIS and remote sensing methodologies for forest cover mapping, land cover classification, forest degradation, and deforestation analysis. Coordinate with provincial forest departments for data collection, validation, and harmonization of forest inventory and remote sensing data. Design and conduct spatial analysis using satellite imagery (e.g., Landsat, Sentinel, Planet) and integrate with ground-based inventory data. Support MRV (Measurement, Reporting, and Verification) processes under the REDD+ framework, including emission factor development and activity data generation. Prepare technical maps, dashboards, spatial datasets, and geospatial reports to support decision-making at national level. Ensure integration of the NFMS with relevant global platforms (e.g., FAO SEPAL, Open Foris, Global Forest Watch) and national reporting systems (e.g., GHG Inventory, REDD+, FAO FRA). Provide training and technical support to relevant ministry and provincial staff on GIS and remote sensing tools, software, and standards. Develop metadata documentation and maintain a centralized geodatabase for forestry and land use.

					Contribute to concept notes, project proposals, and donor reporting where RS/GIS inputs are required. Stay up to date with technological advancements in forest monitoring, including AI/ML applications and UAV/drone-based data collection.
7	Data Coordinator - Chemical and Waste Management	PPS-08	BS/MSc (16 years of education) or MS/M.Phil. or Ph.D. in Environmental Sciences, Computer Science, IT, Software Engineering, Data Management, Statistics, or a related field from a reputed national (HEC Recognized) and international institution. Minimum 5 years of relevant experience in data coordination, database management, or environmental data systems. Significant experience in managing PSDP and/ or donor-funded projects and familiarity with project cycle management, Proficiency in MS Excel, Access, SQL databases, or any data visualization/BI tools (e.g., Power BI, Tableau) is required. Familiarity with chemical and waste data reporting formats and environmental statistics is an advantage. Having sound knowledge of sound management of chemicals, governance, compliance, and	35 Years (max)	Act on behalf of the Competent Authority/ National Focal Point for BRS, Minamata Convention, Vienna Convention, GFC, INC, and their protocols as a Data Coordinator- Chemical and Waste Management for the achievement of Objectives. Develop and maintain data entry templates and databases for chemical and hazardous waste inventories, and, e-waste flows, etc. Assist in the digitalization and validation of legacy and new data using appropriate tools and software. Support the design and implementation of a centralized Chemical and Waste Information Management System. Ensure data accuracy, completeness, and consistency through quality control protocols. Coordinate with provincial EPAs, customs, port authorities, industries, and relevant ministries to gather timely data. Generate regular data summaries, visualizations, and analytical reports for use in policy and planning.

			implementation mechanism of chemical and waste related Conventions, Experience working with government departments, international organizations, or donor-funded projects preferred. Strong organizational skills and attention to detail. Good communication and coordination abilities.		Maintain secure data storage and access protocols in line with government data protection standards. Support training sessions for partner agencies on data submission formats and use of the database system. Prepare the mandatory reports as per reporting requirements of the chemical and waste related Conventions, as required for their submission. Facilitate coordination among federal, provincial, and local government agencies for chemical and waste related data management. Liaise with relevant government departments, private sector entities, and international organizations. Report and present the performance to the Ministry of Climate Change and Environmental Coordination and other government forums as and when required.
8	Admin and Finance Officer	PPS-08	16 years of education in Finance, MBA, management from an HEC recognized university. At least 05 years of relevant post-qualification experience in project administration, financial management and procurements under PSDP or donor funded projects. Working experience with UN/International agencies and Ministry of Climate Change will	35 Years (max)	Implementation of Project Financial and Admin related policies; Prepare yearly work plan and cash plan of the individual cells under the project and ensure their timely submission and approval; Prepare and submit yearly NIS statement and quarterly demand for timely allocation and release of funds. Update monthly physical and financial progress on iPAS;

			be preferred. He/she should have good speaking and writing skills in English & Urdu languages.		Prepare project's physical and financial progress at Monthly/ Quarterly/ Yearly Review Meetings; Handle all financial matters of the meetings, workshops and seminars organized under the project; Prepare payments requests/travel claims with the supporting documentation and liaison with government organizations/donors for payment follow-ups; Maintain project petty expenses and ensure entries in petty cash register, maintain general ledger to keep record of project accounts. Provide support in preparing tender documents, disseminate, prepare bids tabulation and ensure quality and quantity of goods before delivery; receive and check invoices from the suppliers and initiate payment requests. Handle all administrative issues relating to project including but not limited to processing of salaries, maintenance of financial record and management of filing system. Inventory management of both expendable and non-expendable project items. Liaise with AGPR, Planning Commission and Finance Division for project related queries. Any other task assigned by management.
9	Monitoring and Evaluation Officer (2 Posts)	PPS-08	16 years of education in environmental sciences, economics, development studies from an HEC	35 Years (max)	Support the M&E Specialist in designing, implementing, and managing monitoring and evaluation systems to track project

			recognized University. At least 5 years of relevant post-qualification experience in monitoring, evaluation, linkages building and preparation of TORs. Experience of similar assignment(s) in the past in particular with government/ inter-government organisations would be preferred. He/she should have good speaking and writing skills in English & Urdu languages.		performance, measure impact, and ensure accountability. Assist in data collection, analysis, reporting, and capacity-building efforts to enhance program effectiveness. Support the development of data collection for baseline, mid-term, and end-line evaluations. Analyze quantitative and qualitative data to assess project performance. Work closely with project teams to integrate M&E into project planning. Assist the M&E Specialist in presentations and dissemination of results.
10	Research Officer (2 Posts)	PPS-06	Minimum B.S Degree in Forestry/Biodiversity/Wildlife Management (at least 16 years of education or equivalent) with at least 2 years of relevant experience.	30 Years (max)	Assist in the collection, organization, and analysis of data related to forests, biodiversity, and wildlife from provinces/territories and other relevant sources. Support the preparation of technical reports, policy briefs, project documentation, and periodic progress reports for forestry, biodiversity, and wildlife initiatives. Contribute to national reporting obligations under relevant multilateral environmental agreements such as the CBD, UNCCD, and CITES. Assist in maintaining and updating databases and information systems related to forest cover, protected areas, key biodiversity areas, wildlife species, and land degradation. Support the implementation and

					monitoring of national strategies such as the REDD+ Strategy, National Biodiversity Strategy and Action Plan (NBSAP), and other relevant action plans. Coordinate with provincial departments, NGOs, research institutions, and international partners for data sharing, field validations, consultations, and capacity-building initiatives. Participate in the development of project proposals, concept notes, and technical inputs for resource mobilization and donor coordination. Support awareness campaigns, policy dialogues, and events related to forestry, biodiversity, and wildlife conservation. Assist in drafting responses, briefs, and technical inputs required for inter-ministerial coordination, parliamentary questions, or media communications. Carry out any other task assigned by the supervising officers in line with the overall objectives of the Ministry.
11	Admin/ Office Assistant (3 Posts)	PPS-06	16 Years of education in business administration, computer science or software engineering from an HEC recognized university. At least 03 years of relevant post-qualification experience in government/ private sector. Experience of working in Microsoft Office is mandatory.	30 Years (max)	Organizing meetings and conferences including preparing and dispatching invitation, receiving confirmations, making administrative arrangements during the meeting by managing the list of participants; Drafting the meeting minutes and archive the recording of meetings; Systematic filing and record keeping of financial data;

					Keeping an inventory of office supplies and ordering new materials as needed; Management of file records and processing of routine official assignments, briefs, dossiers etc; Any other task assigned by management.
12	Janitor/ Cleaner (2 Posts)	PPS-02	Primary/ Middle with necessary know how of office keeping.	45 Years (max)	Cleaning tasks assigned by the management.